

Monroe County Employees Retirement System

840 South Roessler Street, Monroe, MI 48161-1557 (734) 241-1174



Monroe County Employees Retirement System Board of Trustees MINUTES

A regular meeting of the Monroe County Employees Retirement System Board of Trustees was held on April 27, 2015 at the Mary K. Daume Library Service Center at 840 South Roessler Street, Monroe, Michigan.

Roll call as follows:

PRESENT

James Davies
Michael Grodi
Joseph Hudson

George Jondro
James Morgan

ABSENT

Nancy Bellaire (excused)
Anne McCarthy (excused)
Jason Turner (excused)
Al Potratz (excused)

ALSO PRESENT: Sandy Calkins, Retirement Specialist, Michael Bosanac, Retirement Secretary, Michael Cho and Brian Green, Investment Consultants, and Thomas Michaud, Legal Counsel

A quorum being present, the Board proceeded to transact business.

Chairman Grodi led the Pledge of Allegiance.

Motion by Trustee Davies to approve the agenda as amended adding item 11-2 Larry Langer, Buck Consulting. Supported by Vice Chairman Jondro. All in favor. Motion carried.

Motion by Trustee Morgan to approve the minutes of the March 23, 2015 regular meeting and waive the reading of the minutes. Supported by Vice Chairman Jondro. All in favor. Motion carried.

Citizens Time – None

Motion by Trustee Davies to approve the consent agenda as listed below. Supported by Trustee Morgan. All in favor. Motion carried.

Retirements

- | | |
|------------------------------------|----------|
| 1. Daniel Frebes, Sheriff's Office | April 8 |
| 2. Kenneth Dobbs, Sheriff's Office | April 9 |
| 3. Damon Cecil, Sheriff's Office | April 18 |
| 4. Timothy Garbo, Sheriff's Office | April 18 |

Financial Reports

1. Boyd Watterson statement of account as of February 28, 2015.
2. Boyd Watterson statement of account as of March 31, 2015.
3. Brandywine Global Investment Management Global Fixed Income for February 2015.
4. Brandywine Global Investment Management Global Fixed Income for March 2015.
5. Brandywine Global Investment Management Global Fixed Income First Quarter 2015.

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Communication

1. Robbins Geller Rudman & Dowd Settlement Report for March 27, 2015.
2. Robbins Geller Rudman & Dowd Portfolio Monitoring Report for March 27, 2015.
3. Robbins Geller Rudman & Dowd International Portfolio Monitoring Report for March 27, 2015.
4. Robbins Geller Rudman & Dowd Repose Report for March 27, 2015.

Invoices

Motion by Trustee Hudson to approve payment for the following invoices, subject to house audit. Supported by Vice Chairman Jondro.

1. Invoice dated March 31, 2015 in the amount of \$1,427.03 from Comerica Commercial Card Service for NCPERS hotel costs, MAPERS one day seminar and toner.
2. Invoice #411069 in the amount of \$5,170.19 from Comerica Bank for custodial services rendered for the period of January 1, 2015 – March 31, 2015.
3. Nationwide Retirement Solutions refund for overpayment of military purchase for David LaMontaine in the amount of \$70.44.
4. Invoice #12592 dated April 14, 2015 in the amount of \$14,863.00 from Union Services Agency for Fiduciary Liability Insurance renewal through April 15, 2016.
5. Reimbursement in the amount of \$286.20 to George Jondro for flight expenses incurred for the 2015 NCPERS conference.

Roll call for approval of the bills as follows:

AYES

James Davies
Michael Grodi
Joseph Hudson

NAYS

George Jondro
James Morgan

ABSENT

Nancy Bellaire (excused)
Anne McCarthy (excused)
Jason Turner (excused)
Al Potratz (excused)

Motion carried.

Retirement Refunds

Motion by Trustee Davies to approve the following retirement refunds. Supported by Vice Chairman Jondro. All in favor. Motion carried.

- | | |
|--|-------------|
| 1. Petrina Terrell Blunt, General County | \$ 6,035.01 |
| 2. Janette Burnham, General County | \$ 874.81 |
| 3. Sherrill Reeves, Mental Health | \$24,007.80 |
| 4. Sally Schafer, General County | \$ 7,266.58 |
| 5. Dean West, Sheriff's Office | \$23,336.40 |
| NFS FBO: Dean West | \$35,061.00 |

Retirement Payments

Motion by Trustee Davies to approve the following retirement payments. Supported by Vice Chairman Jondro. All in favor. Motion carried.

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1. Petrina Terrell Blunt, General County	\$ 8,277.04
*February \$1,358.94, March \$3,459.05	
2. Sherrill Reeves, Mental Health	\$ 2,721.58
*March \$663.80	
3. Gail Rigdon, General County	\$ 2,223.17
*March \$500.22	
4. Sally Schafer, General County	\$ 1,685.67
*March \$345.76	
5. Brenda Smith, General County	\$ 1,269.92
*March \$432.32	
6. Dean West, Sheriff's Office	\$ 6,635.95
*March \$2,962.50	

Communications – Board Action

Motion by Vice Chairman Jondro to accept and place on file the following applications for service retirement. Supported by Trustee Davies. All in favor. Motion carried.

1. Susan Cassada, Sheriff's Office
2. Joseph Costello, General County
3. Ilya Davidovich, Mental Health
4. Kenneth Dobbs, Sheriff's Office
5. Daniel Frebes, Sheriff's Office
6. Jack Smith, General County

Motion by Vice Chairman Jondro to accept and place on file the following applications for deferred retirement. Supported by Trustee Davies. All in favor. Motion carried.

7. Sherrill Reeves, Mental Health
8. Sally Schafer, General County
9. Laurie Smith, Sheriff's Office

Motion by Vice Chairman Jondro to accept and place on file the following applications for purchase of military service time. Supported by Trustee Davies. All in favor. Motion carried.

10. Jon Cregar, Sheriff's Office
11. Chad Cupp, Sheriff's Office
12. Kenneth Dobbs, Sheriff's Office
13. Daniel Frebes, Sheriff's Office

Motion by Vice Chairman Jondro to accept and place on file the following application for deferred service status. Supported by Trustee Davies. All in favor. Motion carried.

14. Shannon VanWashenova, Mental Health

Motion by Vice Chairman Jondro to accept and place on file the following certificate of attendance. Supported by Trustee Davies. All in favor. Motion carried.

15. George Jondro, MAPERS

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Motion by Vice Chairman Jondro to accept and place on file the following communication from Intercontinental. Supported by Trustee Davies. All in favor. Motion carried.

16. Communication dated March 26, 2015 from Intercontinental regarding fourth quarter 2014 distribution.

Motion by Vice Chairman Jondro to accept and place on file the following communication from Morgan Stanley. Supported by Trustee Davies. All in favor. Motion carried.

17. Communication dated March 2015 from Morgan Stanley regarding an office relocation for Michael Cho.

Motion by Vice Chairman Jondro to accept and place on file the following communication from Plante Moran. Supported by Trustee Davies. All in favor. Motion carried.

18. Engagement letter dated March 24, 2015 from Plante Moran regarding auditing services.

Proposed Resolutions

Motion by Trustee Morgan to accept and place on file the following application for service retirement resolutions. Supported by Vice Chairman Jondro. All in favor. Motion carried.

1. Susan Cassada, Sheriff's Office
2. Joseph Costello, General County
3. Ilya Davidovich, Mental Health
4. Kenneth Dobbs, Sheriff's Office
5. Daniel Frebes, Sheriff's Office
6. Jack Smith, General County

Motion by Trustee Morgan to accept and place on file the following service retirement resolutions. Supported by Vice Chairman Jondro. All in favor. Motion carried.

7. Petrina Terrell Blunt, General County
8. Jack Smith, General County
9. Dean West, General County

Motion by Trustee Morgan to accept and place on file the following application for deferred retirement resolutions. Supported by Vice Chairman Jondro. All in favor. Motion carried.

10. Sherrill Reeves, Mental Health
11. Sally Schafer, General County
12. Laurie Smith, Sheriff's Office

Motion by Trustee Morgan to accept and place on file the following deferred retirement resolutions. Supported by Vice Chairman Jondro. All in favor. Motion carried.

13. Sherrill Reeves, Mental Health
14. Sally Schafer, General County

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Motion by Trustee Morgan to accept and place on file the following purchase of military service credit resolutions. Supported by Vice Chairman Jondro. All in favor. Motion carried.

15. Daniel Frebes, Sheriff Office
16. David LaMontaine, Sheriff's Office

Motion by Trustee Morgan to accept and place on file the following disability retirement resolution. Supported by Vice Chairman Jondro. All in favor. Motion carried.

17. Gail Rigdon, General County

Presentations – Marcus Anderson and Carl Rice, Delaware

Mr. Rice discussed the firm overview, philosophy, portfolio characteristics and investment performance. The fund was up 2.16% year to date and down .05% month to date.

Presentations – Larry Langer, Buck Consulting

Mr. Langer updated the Retirement Board on the actuary transition. He discussed the actuarial valuation objectives and process, the funding policy, and potential recommendations.

Consultant's Report

Mr. Cho reviewed the valuation report for the month ending March 31, 2015. The fund is valued at \$193,049,996.41 down \$1,536,672.87 from the previous month. The current asset allocation includes 60% in equities, 25% in fixed income, 3% in cash, 6% in alternative investments, and 6% in real estate. The Total Fund was down .52% for the month and up 2.49% year to date.

Old Business

1. Code of Conduct/Education/Due Diligence Policy and County Travel Policy 307.1

This policy will be placed on the next Administrative Policy Committee meeting.

2. Investment Policy Statement Review

This Investment Policy Committee is reviewing the policy.

3. Gabriel Roeder Smith & Company Experience Study recommendation

Buck Consulting will conduct the experience study.

4. Fiduciary Liability Insurance

The policy has been renewed.

5. MAPERS Delegates

Motion by Trustee Hudson to appoint Trustee Davies and Vice Chairman Jondro as the delegates and appoint Trustee McCarthy and Trustee Hudson as alternate delegates. Supported by Trustee Morgan. All in favor. Motion carried.

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New Business

1. Disability Re-examinations

Motion by Trustee Hudson to proceed with disability re-examinations. Supported by Trustee Morgan. All in favor. Motion carried.

Attorney's Report

Legal Counsel discussed changes to the Freedom of Information Act. He recommended sending the draft policy to the Administrative Policy Committee to review. He is also working on the Buck Consulting contract.

Trustee Comments

Trustee Davies stated his term expires at the end of the year and he will not likely seek reappointment.

Chairman Grodi stated the next meeting is May 11, 2015 at 5:00 P.M. at the Mary K. Daume Library Service Center.

Motion by Trustee Morgan to adjourn. Supported by Vice Chairman Jondro. All in favor. Motion carried. Meeting adjourned at 6:45 P.M.

Respectfully Submitted,

Michael Grodi, Chairman
Monroe County Employees Retirement System
Board of Trustees