

**Monroe County Employees Retirement  
System Board of Trustees  
AGENDA  
December 12, 2011 5:00 P.M.  
Board of Commissioners Chambers**

1. Roll Call / Call to Order
2. Approval of Minutes – November 28, 2011 regular meeting
3. Approval of Agenda
4. Citizens Time
5. Presentations - None
6. Consent Agenda
  - A. Retirements

Nancy Colpaert, Library	December 15
Lois White, Library	December 17
David Davison, Sheriff's Office	December 31
Joseph Lambert, Sheriff's Office	December 31
Daniel Stefanski, Drain Commission	December 31
Ronald Stevens, Buildings & Grounds	December 31
  - B. Financial Reports – **On File with Retirement Specialist**
    1. Comerica Bank Securities Lending Statement for October 2011.
  - C. Communication
    1. Robbins Geller Rudman & Dowd Settlement Report for December 2011.
7. Approval of Bills
  1. Invoice dated November 30, 2011 in the amount of \$60.00 from Comerica Commercial Card Service for the MAPERS One Day Educational Seminar for Anne McCarthy.
  2. MAPERS 2012 Membership dues in the amount of \$100.00.

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3. Invoice #20111115001947 dated September 30, 2011 in the amount of \$19,098.01 from NWQ Investment Management Company for investment services rendered for the period of July 1, 2011 – September 30, 2011.
4. Invoice #20111110001481 dated September 30, 2011 in the amount of \$14,948.47 from Tradewinds Global Investors for investment services rendered for the period of July 1, 2011 – September 30, 2011.
5. Reimbursement in the amount of \$53.84 to Michael Grodi for expenses incurred for the MAPERS one day educational seminar.

7A. Refunds

- |   |             |
|---|-------------|
| 1. Douglas Lovell, Mental Health (deferred) | \$12,563.61 |
| 2. Chad Metz, Sheriff's Office              | \$ 851.96   |

7B. Retirement Payments

- |   |           |
|---|-----------|
| 1. Phyllis Kinkead, Mental Health (deferred)<br>**November \$215.73 | \$ 596.34 |
| 2. Douglas Lovell, Mental Health (deferred)<br>**November \$51.93   | \$ 571.29 |

8. Communications

1. Communication dated November 17, 2011 from Howard Penrod, Managing Director of the Monroe County Road Commission concerning issuance of 13<sup>th</sup> checks for 2011.
2. Communication dated November 16, 2011 from Nancy Colpaert, Director of the Monroe County Library System concerning issuance of 13<sup>th</sup> checks for 2011.

9. Resolutions

**Deferred Retirement**

1. Phyllis Kinkead, Mental Health
2. Douglas Lovell, Mental Health

10. Attorney's Report

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11. Consultant's Report
  - Valuation report for month ended November 30, 2011
12. Old Business
  - Morgan Stanley Smith Barney Contract
  - Audit retirement files
  - Recording Retirement Board Meetings
13. New Business
  - MAPERS Update – SB 797
  - Set Meeting Schedule and Administrative Calendar for 2012
14. Trustee Comments
15. Administrative Calendar
16. Adjourn