



Monroe County
Employee's Retirement System

125 East Second Street • Monroe, Michigan 48161-2197
Secretary: (734) 240-7016 • Retirement Specialist: (734) 240-7264
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**Minutes of the Regular Meeting of the
Board of Trustees of the Monroe County
Employees Retirement System**

Regular meeting of the Board of Trustees of the Monroe County Employees Retirement System held on November 28, 2005 at 5:00 P.M. in the Board of Commissioner's Meeting Room at 125 E. Second St., Monroe, Michigan.

PRESENT: Clayton Charron, Robin Collingsworth, James Davies, Jim Morgan, Jerry Oley, William Sisk and David Thompson.

ABSENT: Nancy Colpaert and George Jondro, excused

ALSO PRESENT: Debra Elmore, Retirement Specialist; Charles Londo, Secretary; Michael VanOverbeke, Legal Counsel, Sam Galanis and Michael Cho, Investment Consultant

With a quorum being present, Chairman Thompson called the meeting to order at 5:10 P.M.

Motion by William Sisk, supported by Robin Collingsworth to approve minutes of the October 24, 2005 meeting as submitted. All in favor, motion carried. Nancy Colpaert and George Jondro excused.

Motion by Jim Davies, supported by Jim Morgan to approve agenda as submitted. All in favor, motion carried. Nancy Colpaert and George Jondro excused.

Citizens Time – none

Presentations - none

Motion by Jerry Oley, supported by William Sisk to approve consent agenda.

A. Retirements - Kay Don Ingall, Deferred, Road Commission Nov. 13
Jeff Foland, Buildings & Grounds Nov. 30

B. Financial Reports – On File with Retirement Specialist

1. Comerica Bank Custodial Consolidated Statement, Statement of Account for Cash account, Alliance Capital Management, Anchor Capital Advisors, Boyd Watterson Asset Management, LLC, Brandywine Asset Management Global, Brandywine Asset Management Large Cap, NWQ Investment Managers, NWQ Investment Management International Value

**Minutes Monroe County
Employees Retirement System
Board of Trustees**

November 28, 2005 – Page 2

Equity, Pacific Income Advisors and Templeton Portfolio Advisors for period ending October 31, 2005 and Securities Lending Statement for September 2005.

2. Alliance Bernstein Management portfolio summary for period ending September 30, 2005.
3. Anchor Capital Advisors, Inc. portfolio summary for period ending September 30, 2005.
4. Boyd Watterson Asset Management portfolio appraisal for period ending September 30, 2005.
5. Brandywine Asset Management LCV portfolio review for 3rd quarter, 2005.
6. Brandywine Asset Management Global Fixed Income portfolio review for 3rd quarter, 2005.
7. Morgan Stanley Vision Account for Alliance Bernstein Regent, Anchor Capital Advisors, Brandywine Large Cap Value, NWQ LCV, NWQ International and Templeton Private Client Group for period ending October 31, 2005.
8. NWQ Investment Management Co. investment portfolio for period ending September 30, 2005.
9. Templeton Portfolio Advisors portfolio quarterly report for period ending September 30, 2005.

C. Communication

1. Anchor Capital Advisors Investment Policy Outlook, October, 2005.
2. Boyd Watterson Investment Outlook, October, 2005.
3. Brandywine Asset Management LCV performance outlook for 3rd quarter, 2005.
4. Brandywine Asset Management Global Fixed Income outlook for 3rd quarter 2005.

**Minutes Monroe County
Employees Retirement System
Board of Trustees**

November 28, 2005 – Page 3

5. Franklin Templeton Investments restatement of performance results in January, 2001.
6. Franklin Templeton proxy voting summary report for 3rd quarter, 2005.
7. Press release dated October 28, 2005 concerning recovery from Worldcom Class Action Settlement.
8. NWQ Investment Management Co. 3rd quarter review.

All in favor, motion carried.

Invoices

Motion by Jim Davies, supported by William Sisk to approve for payment the following invoices, subject to house audit:

1. Invoice dated October 18, 2005 in the amount of \$26,257.13 from Alliance Capital Management for management investment fees for period 07/01/05 through 09/30/05.
2. Invoice dated October 1, 2005 in the amount of \$14,811.35 from Anchor Capital Advisors, Inc. for management investment fees for period 06/30/05 through 09/30/05.
3. Invoice #8420 dated November 7, 2005 in the amount of \$328.20 from APEX Micrographics for microfilming of Retirement Board agendas.
4. Invoice #30405 dated November 11, 2005 in the amount of \$11,758.62 from Brandywine Asset Management for management investment fees for period 07/01/05 through 09/30/05.
5. Invoice #308284 in the amount of \$11,506.18 and Invoice #308287 in the amount of \$1,768.52 from Comerica Bank for custodial fees for period 07/01/05 through 09/30/05.
6. Invoice #10-576-24 dated November 16, 2005 in the amount of \$397.56 from County of Monroe Printing for summary annual report to members, envelopes and ballots for trustee election.

**Minutes Monroe County
Employees Retirement System
Board of Trustees**

November 28, 2005 – Page 4

7. Invoice dated October 18, 2005 in the amount of \$550.00 from Steven Dovitz, M.D. for independent medical evaluation of Roger Lambert, disability retirement applicant.
8. Invoice #95749 dated October 31, 2005 in the amount of \$6,750.00 for regular actuarial services for October, 2005 including the December 31, 2004 actuarial valuation.
9. Invoice #019842-0002 dated October 5, 2005 in the amount of \$24,817.78 from NWQ Investment Management for management investment fees for period 07/01/05 through 09/30/05.
10. Invoice #019842-0001 dated October 5, 2005 in the amount of \$31,548.61 from NWQ Investment Management for management investment fees for period 07/01/05 through 09/30/05.
11. Invoice dated October 14, 2005 in the amount of \$600.00 from North Alabama Bone & Joint Clinic for independent medical re-examination of Mark Winter, disability retiree.
12. Invoice dated October 31, 2005 in the amount of \$7,862.00 from Pacific Income Advisers for investment management fees for 3rd quarter 2005.
13. Reimbursement in the amount of \$317.25 from Robin Collingsworth for MAPERS 2005 Fall Conference.
14. Reimbursement in the amount of \$284.18 from Nancy Colpaert for MAPERS 2005 Fall Conference.
15. Reimbursement in the amount of \$226.55 from James Davies for MAPERS 2005 Fall Conference.

All in favor, motion carried. Nancy Colpaert and George Jondro excused.

Refunds

Motion by Jim Morgan, supported by Robin Collingsworth to approve for payment the following refunds:

- | | | |
|----|---------------------------------|-------------|
| 1. | James Smith, Sheriff's Office | \$15,489.26 |
| 2. | AXA Equitable (FBO James Smith) | \$ 2,898.85 |

**Minutes Monroe County
Employees Retirement System
Board of Trustees**

November 24, 2005 – Page 5

- | | | |
|----|------------------------------------|-----------|
| 3. | Timothy Trout II, Road Commission | \$ 184.81 |
| 4. | Glen Wickenheiser, Road Commission | \$ 207.63 |

All in favor, motion carried. Nancy Colpaert and George Jondro excused.

Retirement Payments

Motion by Jerry Oley, supported by Jim Morgan to pay the following retirement payment:

- | | | |
|----|--|-----------|
| 1. | Kay Don Ingall, Deferred Road Commission
(pro-rated for November) | \$ 841.18 |
|----|--|-----------|

All in favor, motion carried. Nancy Colpaert and George Jondro excused.

Communications

1. Medical report dated October 18, 2005 from Steven Dovitz, M.D. regarding independent evaluation of disability retiree applicant Roger Lambert.
2. Medical report dated October 14, 2005 from J. Stephen Howell, D.O. regarding re-examination of disability retiree Mark Winter.

Motion by Robin Collingsworth, supported by Jim Morgan to accept and place on file. All in favor, motion carried. Nancy Colpaert and George Jondro excused.

3. Letter dated November 15, 2005 from Nancy Colpaert, Director Monroe County Library System regarding issuance of 13th check for Library Retirees for 2005.

Motion by Jim Davies, supported by Bill Sisk to accept, place on file and issue 13th check. All in favor, motion carried. Nancy Colpaert and George Jondro excused.

4. Application for purchase of one year CETA Service Time for Jeffrey Weeman, Monroe County Sheriff's Office employee.

Motion by Robin Collingsworth, supported by Bill Sisk to accept, place on file and grant request. All in favor, motion carried. Nancy Colpaert and George Jondro excused.

**Minutes Monroe County
Employees Retirement System
Board of Trustees**

November 28, 2005 – Page 6

5. Medical report dated November 11, 2005 from Steven Dovitz, M.D. regarding disability retiree applicant Sheila Stiner.

Motion by Clayton Charron, supported by Robin Collingsworth to accept and place on file. All in favor, motion carried. Nancy Colpaert and George Jondro excused.

Proposed Resolutions

Motion by Jim Morgan, supported by Jim Davies to accept and place on file the following resolutions:

1. Larry Cousino, County Agency – Application for Service Retirement
2. Shirley Keehn, Historical Museum – Application for Service Retirement
3. Carol Larnhart, Prosecutor's Office – Application for Service Retirement
4. Nancy Michaels, EDT – Application for Service Retirement
5. Mary Pinchoff, Bldg & Grounds – Application for Service Retirement
6. Kay Don Ingall, Road Commission – Deferred Retirement
7. Roger Lambert, Central Dispatch – Disability Retirement
8. Mark Winter, Animal Control – Disability Retirant Re-examination
9. Sheila Stiner, Sheriff's Office – Disability Retirement

All in favor, motion carried. Nancy Colpaert and George Jondro excused.

Attorney Report

- Retirement Service Credit for part-time employees working 1000 hrs per year Waiting for Board of Commissioners to adopt resolution. Road Commission, Library and Mental Health will adopt their own policy
- Trustee Handbook – ready for Dec. 19 meeting
- Member Handbook – ready for Dec. 19 meeting
- Employer contributions – the governing board vested with the general administration, management and operation of a system or other decision-making body of a system shall act upon the recommendation of an actuary and the board and the actuary shall take into account the standards of practice of the actuarial standards board of the American Academy of Actuaries in making the determination of the required employer contribution.
- Required Distributions from Retirement Plan – Internal Revenue Code Section 401(a)(9) final regulations simplify the timing and amount of minimum required distributions from the plan. Resolution must be adopted by the end of 2005. Motion by Jim Davies, supported by Jerry Oley to adopt

**Minutes Monroe County
Employees Retirement System
Board of Trustees**

November 28, 2005 – Page 6

resolution as presented. All in favor, motion carried. Nancy Colpaert and George Jondro excused.

Jim Morgan asked Legal about the policy resolution concerning the disability retirement date. Mr. VanOverbeke stated that was taken care of. It will be the later of two dates – date of disability application or the last day of employment. Mr. VanOverbeke will provide a copy to Mr. Morgan.

Consultant's Report

Mr. Galanis reviewed the evaluation update for the period ending October 31, 2005. The Retirement System lost \$2.6 million dollars for that period. Mr. Galanis and Mr. Cho also reviewed the investment manager performance report for 3rd quarter 2005. The Fund total year to date is up 5.91% while the policy index year to date is 2.03%. The fund as a whole is doing good.

Old Business

- Disability Re-examinations to be done:
 - Betty S. Crosely – found doctor and setting up appointment
 - David Funk – waiting for doctor's report
- Disability Applicant exams:
 - Michelle Lamarre, Sheriff's Office – will send final letter to see if she would like a third opinion.
- Letter from Cathy Nagy, GRS concerning 5-year projections of employer contributions. Motion by Jim Davies, supported by Robin Collingsworth for GRS to prepare 5-year projections of employer contributions for each group within the Retirement System using the baseline and alternate. All in favor, motion carried. Nancy Colpaert and George Jondro excused.
- Supplemental valuations for various divisions within Monroe County. Valuations done for 5 groups within Monroe County who were given the 2.5% retirement multiplier. Motion by Jim Davies, supported by Jim Morgan to acknowledge receipt of valuations and send to Monroe County Board of Commissioners to take action. All in favor, motion carried. Nancy Colpaert and George Jondro excused.

New Business - none

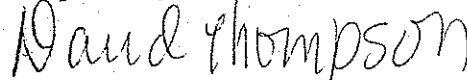
Trustee Comments - none

**Minutes Monroe County
Employees Retirement System
Board of Trustees**

November 28, 2005 – Page 7

Motion by Jim Morgan, supported by William Sisk to adjourn. All in favor, motion carried. Meeting adjourned at 6:30 P.M.

Respectfully Submitted,

A handwritten signature in cursive script that reads "David Thompson".

David Thompson, Chairman
Monroe County Employees Retirement
System Board of Trustees

MONROE COUNTY EMPLOYEES RETIREMENT SYSTEM

RESOLUTION

Adopted: November 28, 2005

RE: Larry Cousino - Application for Service Retirement

WHEREAS, the Board of Trustees is in receipt of an application for retirement from the above named individual, and

WHEREAS, it appears, based on preliminary information provided, that said applicant meets the eligibility requirements of the Retirement System and any applicable collective bargaining agreement, therefore be it

RESOLVED, that said application for retirement is preliminarily approved subject to the adoption by the Board of a resolution approving the calculations of the actuary after audit by the Retirement Specialist of the employer, and further

RESOLVED, that the actuary prepare and submit a retirement estimate to the Retirement System as soon as possible, and further

RESOLVED, that following applicant's last date on the active payroll, a retirement data sheet be completed by the employer and submitted to the Retirement System's actuary, and further

RESOLVED, that upon receipt of the retirement calculation form from the actuary, the Retirement Specialist will contact the applicant and set up an appointment to review the calculations and option election form, and further

RESOLVED, that upon receipt of the completed election form by the applicant, the Board of Trustees will consider adoption of a resolution approving payments of the applicable benefit amounts subject to correctness of calculations and data.

Item 9-1

MONROE COUNTY EMPLOYEES RETIREMENT SYSTEM

RESOLUTION

Adopted: November 28, 2005

RE: Shirley E. Keehn - Application for Service Retirement

WHEREAS, the Board of Trustees is in receipt of an application for retirement from the above named individual, and

WHEREAS, it appears, based on preliminary information provided, that said applicant meets the eligibility requirements of the Retirement System and any applicable collective bargaining agreement, therefore be it

RESOLVED, that said application for retirement is preliminarily approved subject to the adoption by the Board of a resolution approving the calculations of the actuary after audit by the Retirement Specialist of the employer, and further

RESOLVED, that the actuary prepare and submit a retirement estimate to the Retirement System as soon as possible, and further

RESOLVED, that following applicant's last date on the active payroll, a retirement data sheet be completed by the employer and submitted to the Retirement System's actuary, and further

RESOLVED, that upon receipt of the retirement calculation form from the actuary, the Retirement Specialist will contact the applicant and set up an appointment to review the calculations and option election form, and further

RESOLVED, that upon receipt of the completed election form by the applicant, the Board of Trustees will consider adoption of a resolution approving payments of the applicable benefit amounts subject to correctness of calculations and data.

Item 9-2

MONROE COUNTY EMPLOYEES RETIREMENT SYSTEM

RESOLUTION

Adopted: November 28, 2005

RE: Carol Larnhart - Application for Service Retirement

WHEREAS, the Board of Trustees is in receipt of an application for retirement from the above named individual, and

WHEREAS, it appears, based on preliminary information provided, that said applicant meets the eligibility requirements of the Retirement System and any applicable collective bargaining agreement, therefore be it

RESOLVED, that said application for retirement is preliminarily approved subject to the adoption by the Board of a resolution approving the calculations of the actuary after audit by the Retirement Specialist of the employer, and further

RESOLVED, that the actuary prepare and submit a retirement estimate to the Retirement System as soon as possible, and further

RESOLVED, that following applicant's last date on the active payroll, a retirement data sheet be completed by the employer and submitted to the Retirement System's actuary, and further

RESOLVED, that upon receipt of the retirement calculation form from the actuary, the Retirement Specialist will contact the applicant and set up an appointment to review the calculations and option election form, and further

RESOLVED, that upon receipt of the completed election form by the applicant, the Board of Trustees will consider adoption of a resolution approving payments of the applicable benefit amounts subject to correctness of calculations and data.

Item 9-3

MONROE COUNTY EMPLOYEES RETIREMENT SYSTEM

RESOLUTION

Adopted: November 28, 2005

RE: Nancy Michaels - Application for Service Retirement

WHEREAS, the Board of Trustees is in receipt of an application for retirement from the above named individual, and

WHEREAS, it appears, based on preliminary information provided, that said applicant meets the eligibility requirements of the Retirement System and any applicable collective bargaining agreement, therefore be it

RESOLVED, that said application for retirement is preliminarily approved subject to the adoption by the Board of a resolution approving the calculations of the actuary after audit by the Retirement Specialist of the employer, and further

RESOLVED, that the actuary prepare and submit a retirement estimate to the Retirement System as soon as possible, and further

RESOLVED, that following applicant's last date on the active payroll, a retirement data sheet be completed by the employer and submitted to the Retirement System's actuary, and further

RESOLVED, that upon receipt of the retirement calculation form from the actuary, the Retirement Specialist will contact the applicant and set up an appointment to review the calculations and option election form, and further

RESOLVED, that upon receipt of the completed election form by the applicant, the Board of Trustees will consider adoption of a resolution approving payments of the applicable benefit amounts subject to correctness of calculations and data.

Item 9-4

MONROE COUNTY EMPLOYEES RETIREMENT SYSTEM

RESOLUTION

Adopted: November 28, 2005

RE: Mary K. Pinchoff - Application for Service Retirement

WHEREAS, the Board of Trustees is in receipt of an application for retirement from the above named individual, and

WHEREAS, it appears, based on preliminary information provided, that said applicant meets the eligibility requirements of the Retirement System and any applicable collective bargaining agreement, therefore be it

RESOLVED, that said application for retirement is preliminarily approved subject to the adoption by the Board of a resolution approving the calculations of the actuary after audit by the Retirement Specialist of the employer, and further

RESOLVED, that the actuary prepare and submit a retirement estimate to the Retirement System as soon as possible, and further

RESOLVED, that following applicant's last date on the active payroll, a retirement data sheet be completed by the employer and submitted to the Retirement System's actuary, and further

RESOLVED, that upon receipt of the retirement calculation form from the actuary, the Retirement Specialist will contact the applicant and set up an appointment to review the calculations and option election form, and further

RESOLVED, that upon receipt of the completed election form by the applicant, the Board of Trustees will consider adoption of a resolution approving payments of the applicable benefit amounts subject to correctness of calculations and data.

Item 9-5

MONROE COUNTY EMPLOYEES RETIREMENT SYSTEM

RESOLUTION

Adopted: November 28, 2005

Re: Deferred Retirement of Kay Don Ingall

WHEREAS, Kay Don Ingall of the Monroe County Road Commission has submitted his application for a deferred retirement to the Board of Trustees requesting an effective retirement date of November 13, 2005, and

WHEREAS, Kay Don Ingall has been credited with 18 years and 4 months of service credit, and

WHEREAS, the Board of Trustees has verified that the aforesaid participant meets all those requirements for a service retirement as established pursuant to the provisions of the Retirement System and applicable collective bargaining agreements, and

WHEREAS, the Board of Trustees has provided all necessary personal and financial data to the Board's actuary who has completed all necessary reports relating to participant and/or designated beneficiary, and

WHEREAS, Kay Don Ingall has reviewed the actuarial calculations and has elected an Option B form of retirement naming Laurretta J. Ingall as option beneficiary, therefore be it

RESOLVED, that service retirement is hereby granted to Kay Don Ingall effective November 13, 2005, and further

RESOLVED, that benefits be paid consistent with the foregoing.

Jan 9-6

MONROE COUNTY EMPLOYEES RETIREMENT SYSTEM

RESOLUTION

Adopted: November 28, 2005

Re: Disability Retirement of Roger Lambert

WHEREAS, the Board of Trustees is vested with the authority and fiduciary responsibility for the proper administration, management and operation of the Retirement System, and

WHEREAS, the Board, at its September 19, 2005 meeting, acknowledged receipt of Roger Lambert's application for disability retirement, appointed Steven Dovitz, M.D. as its Medical Advisor, and resolved to process said application, and

WHEREAS, Roger Lambert has been examined the Board's Medical Advisor, and

WHEREAS, the Board is in receipt of the Medical Advisor's report and Certification, dated October 18, 2005, finding that Roger Lambert is physically incapacitated for any continued employment by the County and that the incapacity is likely to continue for at least one year, and has recommended that a disability retirement be granted, and

WHEREAS, Roger Lambert has a date of birth of July 28, 1951 and has been credited with 15 years and 3 months of service credit, and

THEREFORE BE IT RESOLVED, that the Board of Trustees hereby grants Roger Lambert a disability retirement, effective December 1, 2005 and

FURTHER RESOLVED, that the benefits be paid consistent with and subject to the pension provisions, and

FURTHER RESOLVED, that a copy of this resolution be provided to Roger Lambert and all other appropriate parties.

Jan 9-7

**MONROE COUNTY EMPLOYEES RETIREMENT SYSTEM
RESOLUTION**

Adopted: November 28, 2005

Re: Mark Winter – Disability Retirant Re-examination

WHEREAS, the Board of Trustees is vested with the authority and fiduciary responsibility for the administration, management and operation of the Retirement System, and

WHEREAS, Mark Winter was granted a disability retirement on December 1, 2003, after a finding by the Board of Trustees that the requirements of the Retirement System had been met, and

WHEREAS, in accordance with Section 9.5 of the Retirement System, at least once each year during the first five (5) years following the retirement of a member with a disability pension and at least once in every three (3) year period thereafter, the Board of Trustees shall require a disability retirant, who has not satisfied the age and service eligibility conditions for normal retirement, to undergo a medical examination by or under the direction of the Board's physician, and

WHEREAS, the Board designated J. Stephen Howell, D.O. to conduct or direct the re-examination of Mark Winter, and

WHEREAS, the Board has discussed this matter, therefore be it

RESOLVED, that the Board of Trustees hereby acknowledges receipt of the Medical Report and Certification of its Medical Advisor, dated October 14, 2005, and concurs in the findings regarding the re-examination of Mark Winter, and further

RESOLVED, that Mark Winter's disability status shall be continued, and further

RESOLVED, that a copy of this resolution shall be forwarded to Mark Winter and the appropriate County representatives.

Item 9-8

MONROE COUNTY EMPLOYEES RETIREMENT SYSTEM

RESOLUTION

Adopted: November 28, 2005

Re: Disability Retirement of Sheila Stiner

WHEREAS, the Board of Trustees is vested with the authority and fiduciary responsibility for the proper administration, management and operation of the Retirement System, and

WHEREAS, the Board, at its October 25, 2005 meeting, acknowledged receipt of Sheila Stiner's application for disability retirement, appoint Steven Dovitz, M.D. as its Medical Advisor, and resolved to process said application, and

WHEREAS, Sheila Stiner has been examined the Board's Medical Advisor, and

WHEREAS, the Board is in receipt of the Medical Advisor's report and Certification, dated November 11, 2005, finding that Sheila Stiner is physically incapacitated for any continued employment by the County and that the incapacity is likely to continue for at least one year, and has recommended that a disability retirement be granted, and

WHEREAS, Sheila Stiner has a date of birth of November 28, 1958 and has been credited with 28 years of service credit, and

THEREFORE BE IT RESOLVED, that the Board of Trustees hereby grants Sheila Stiner a disability retirement, effective November 28, 2005 and

FURTHER RESOLVED, that the benefits be paid consistent with and subject to the pension provisions, and

FURTHER RESOLVED, that a copy of this resolution be provided to Sheila Stiner and all other appropriate parties.

Stiner 9-9