

Monroe County Employees Retirement System

840 South Roessler Street, Monroe, MI 48161-1557 (734) 241-1174



MINUTES

Monroe County Employees Retirement System Board of Trustees Monday, July 23, 2018

1. Call to Order

A regular meeting of the Monroe County Employees Retirement System Board of Trustees was called to order at 5:00 PM on July 23, 2018 at the Mary K. Daume Library Service Center at 840 South Roessler Street, Monroe, Michigan 48161.

2. Roll Call

Roll call as follows:

PRESENT:

Nancy Bellaire	Jeff Koras	Bob Neely
Michael Grodi	Annamarie Osment	Jason Turner
George Jondro	James Morgan	

ALSO PRESENT:

Joey Becker, Retirement Specialist
Brian Green, Investment Consultant
Thomas Michaud, Legal Counsel

ABSENT:

Henry Lievens, excused
Michael Bosanac, Retirement Secretary, excused

A quorum being present, the Board proceeded to transact business.

3. Pledge of Allegiance

Chairman Grodi led the Pledge of Allegiance.

4. Approval of Agenda

Motion by Vice Chairman Jondro to approve the agenda as submitted. Supported by Trustee Turner. All in favor. Motion carried.

5. Approval of Minutes

Motion by Trustee Bellaire to approve the minutes of the June 18, 2018 regular meeting, and waive the reading of the minutes. Supported by Trustee Koras. All in favor. Motion carried.

6. Citizens Time

No citizen wished to address the board.

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7. Consent Agenda

Motion by Vice Chairman Jondro to approve the consent agenda as listed below. Supported by Trustee Turner.

1. Financial Reports
 - a. Comerica Bank cash account statements for May 2018.
 - b. Comerica Bank consolidated account statement for May 2018.
 - c. Comerica Bank account statements for June 2018.
 - d. Morgan Stanley client statement for June 2018.
2. Communication
 - a. Robbins Geller Rudman & Dowd international portfolio monitoring report for June 29, 2018.
 - b. Robbins Geller Rudman & Dowd portfolio monitoring report for June 29, 2018.
 - c. Robbins Geller Rudman & Dowd settlement report for June 29, 2018.
 - d. Robbins Geller Rudman & Dowd Q2 2018 repose report.

All in favor. Motion carried.

8. Approval of Bills

Motion by Trustee Turner to approve payment for the following invoices, subject to house audit. Supported by Trustee Bellaire.

1. Invoice #25238 dated June 29, 2018 in the amount of \$27,500.00 from AndCo for consulting services and performance evaluation for period of April 2018 through June 2018.
2. Invoice in the amount of \$35.00 from Comerica Commercial Card Service for monthly QuickBooks online fee.
3. Invoice dated July 11, 2018 in the amount of \$900.00 from Conduent HR Consulting, LLC for EDRO calculation for Steve Moreau.
4. Invoice dated July 2, 2018 in the amount of \$550.00 from Steven Dovitz, M.D. for an independent medical evaluation performed on Bradd Crary.
5. Invoice dated June 11, 2018 in the amount of \$550.00 from Steven Dovitz, M.D. for an independent medical evaluation performed on Jacqueline McGhee.
6. Invoice dated June 11, 2018 in the amount of \$550.00 from Steven Dovitz, M.D. for an independent medical evaluation performed on Teresa Schotte.
7. Invoice #5883 in the amount of \$19,365.75 from Monroe County Library System for retirement services rendered for April 1, 2018 – June 30, 2018.

Roll call for approval of the bills as follows:

AYES: Nancy Bellaire
Michael Grodi

George Jondro
Jeff Koras

Annamarie Osment
James Morgan

Bob Neely
Jason Turner

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NAYS: None

ABSENT: Henry Lievens, excused

All in favor. Motion carried.

8A. Refunds

Motion by Vice Chairman Jondro to approve the following retirement refunds and payments. Supported by Trustee Neely. All in favor. Motion carried.

1. Paul Brown, Road Commission	\$ 23,795.52
Thrivent Mutual Funds FBO Paul Brown	\$ 6,839.40
2. Steve Moreau, Sheriff's Office	\$ 15,036.17
3. Kaysi Morlan, General County	\$ 1,637.92
4. Darlene Redmond, Sheriff's Office	\$ 12,365.30
LPL Financial FBO Darlene Redmond	\$ 24,043.62
5. Donna Richileau, Road Commission	\$ 18,124.19
6. Hannah Rose, General County	\$ 323.62
7. Debbie Sprinkles-Revard, General County	\$ 22,753.03

8B. Retirement Payments

1. Paul Brown, Road Commission	\$ 3,715.26
June \$2,229.18, July \$1,486.08	
2. Steve Moreau, Sheriff's Office	\$ 2,876.38
June \$6,232.16, July \$2,876.38	
3. Darlene Redmond, Sheriff's Office	\$ 3,895.28
June \$1,688.05, July \$3,895.28	
4. Donna Richileau, Road Commission	\$ 1,012.43
June \$1,046.18, July \$1,012.43	
5. Debbie Sprinkles-Revard, General County	\$ 1,011.34
July \$1,011.34, August \$948.12	

9. Communications

Motion by Trustee Osment to receive and file the following communications. Supported by Trustee Koras. All in favor. Motion carried.

Application for Service Retirement

1. James Funchion, Road Commission
2. Edwin Gillman, General County

Application for Deferred Retirement

3. Sarah Halsey, General County
4. Laura Jones, Mental Health

Medical Reports

5. Bradd Crary, Sheriff's Office
6. Jacqueline McGhee, General County
7. Teresa Schotte, General County

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Disclosure Forms

8. Comerica Bank
9. Lazard Asset Management
10. Intercontinental Real Estate
11. WisdomTree Asset Management

12. Alidade Capital Fund IV, LP Capital Call
13. TerraCap Partners IV, LP Capital Call
14. Monroe Community Mental Health Authority Resolution for the Early Retirement Program

10. Resolutions

Motion by Vice Chairman Jondro to accept and place on file the following resolutions. Supported by Trustee Bellaire. All in favor. Motion carried.

Application Service Retirement

1. James Funchion, Road Commission
2. Edwin Gillman, General County

Application for Deferred Retirement

3. Sarah Halsey, General County
4. Laura Jones, Mental Health

Service Retirement

5. Paul Brown, Road Commission
6. Donna Richileau, Road Commission

Deferred Retirement

7. Debbie Sprinkles-Revard, General County

Disability Retirement

8. Steve Moreau, Sheriff's Office

Duty Disability Retirement

9. Darlene Redmond, Sheriff's Office

Disability Retirant Re-examination

10. Bradd Crary, Sheriff's Office
11. Jacqueline McGhee, General County
12. Teresa Schotte, General County

11. Consultant's Report

1. Valuation Report for the period ended June 30, 2018

Mr. Green reviewed the valuation report for the month ending June 30, 2018. The fund is valued at \$206,545,842 down \$720,150 from the previous month. The current asset allocation includes 62% in equities, 20% in fixed income, 1% in cash, 8% in alternative investments, and 9% in real estate. The Total Fund was down 0.35% for the month and up 0.12% year to date.

Chairman Grodi questioned how the fund was performing in comparison to other retirement systems.

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Mr. Green stated the performance is in line with their other retirement system clients.

2. Bank Loans Introduction

Mr. Green discussed investment challenges and how bank loans can address these challenges, the benefits of implementing an allocation to bank loans, and considerations when a bank loans allocation is put into effect.

Mr. Green stated that he is not requesting any changes to be made; he is only providing more education.

Mr. Green stated that bank loans are already held in the Boyd Watterson Limited Duration allocation.

Trustee Neely questioned when the allocation for bank loans in the Boyd Watterson Limited Duration went to 25%.

Mr. Green stated Boyd has been actively adding and deleting from the bank loans allocation; the allocation has been as high 50% and as low as 0%.

12. Old Business

1. Request for Information – Actuary

Chairman Grodi stated nine responses have been received from the request and the Investment Committee is in the processing of reviewing them.

13. New Business

1. Verification of Retirant and Beneficiary Data

Motion by Trustee Bellaire to send out the request according to policy. Supported by Trustee Koras. All in favor. Motion carried.

14. Attorney's Report

1. Legal Representation Agreement

Mr. Michaud reviewed the legal representation agreement.

Motion by Vice Chairman Jondro to accept the agreement and place on file. Supported by Trustee Osment. All in favor. Motion carried.

2. Darlene Redmond Duty Disability Retirement

Mr. Michaud stated the County has decided to utilize their right to obtain an independent second medical opinion regarding the duty disability retirement of Darlene Redmond. The retirement system should continue to pay the estimated pension benefit with the understanding that the benefit will likely be adjusted.

Motion by Vice Chairman Jondro to acknowledge the County has begun the review process and the benefit is an estimate, pending review. Supported by Trustee Turner. All in favor. Motion carried.

3. Lump Sum Withdrawal - Opperman

Mr. Michaud stated that a settlement has been received; both parties have signed the agreement.

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Motion by Trustee Neely to acknowledge the receipt of the settlement and authorize the payment of funds to Amanda Mettie (Opperman). Supported by Trustee Osment. All in favor. Motion carried.

15. Trustee Comments

Trustee Morgan apologized for missing the meeting last month. He stated that the MAPERS conference was good and he was happy to discover that we receive three hours of credit for the three hour session now.

Trustee Turner stated he hoped to see everyone at the fair next week.

Trustee Neely stated he looks forward to MAPERS and learns something every time he attends.

Vice Chairman Jondro requested the investment committee to stay after the meeting was adjourned in order to set up a time and date for their meeting.

Chairman Grodi stated MAPERS will be holding conferences in Kalamazoo next year, Bay City in 2022, and possibly Mackinac Island in the Fall of 2021.

16. Administrative Calendar

Chairman Grodi stated the next meeting is August 27, 2018 at 5:00 P.M.

17. Adjourn

Motion by Trustee Turner to adjourn. Supported by Trustee Bellaire. All in favor. Motion carried.

Meeting adjourned at 6:07 P.M.

Respectfully Submitted,

Michael Grodi, Chairman
Monroe County Employees Retirement System